

**CITY OF DUVALL
COUNCIL MEETING
November 13, 2008
7:00 P.M. - Duvall Fire Station**

Council Workshop 6:00 P.M.: Park Plan/Element & Impact Fee Update –
Planning & Public Works

The City Council Meeting was called to order by Mayor Ibershof at 7:05 P.M.

Council Present: Gérard Cattin, Vicki Edwards, Dianne Brudnicki, Gary Gill,
Anne Laughlin, Elizabeth Walker, Glen Kuntz

Staff Present: Dianne Nelson, Boyd Benson, Steve Leniszewski, Cari Hornbein, Jodi
Lee Wycoff, Fire Chief John Lambert, Kari Sand, Glenn Merryman

I. Additions or Corrections to the Agenda:

Under Consent Agenda add: Payroll Checks #6715-6739 in the amount of \$210,439.63;
Claims Checks #6740-6843 in the amount of \$809,118.42;

II. Adoption of Council Agenda:

*It was moved and seconded (Laughlin-Walker) to adopt the 11/13/08 Council Agenda.
The motion carried. (7 ayes).*

III. Comments from the Audience:

Kass Holdeman, PO Box 1618, Duvall, representing the Duvall Cultural Commission, spoke about Tracy Paddock-Beam who is on the agenda to be appointed to the DCC. She said that Tracy has a background as a film and TV producer and currently works for Microsoft. She is an excellent grant writer which will be so important for DCC in the coming years. She is holding a workshop in December to discuss the different grants available to DCC. Kass said she highly recommends that Council appoint Tracy to the Duvall Cultural Commission tonight.

IV. Approval of Consent Agenda:

It was moved and seconded (Walker-Laughlin) to approve the consent agenda which included Payroll Checks #6715-6739 in the amount of \$210,439.63; Claims Checks #6740-6843 in the amount of \$809,118.42; and Approving the Council Meeting Minutes of 10/23/08. The motion carried. (7 ayes).

V. Presentation: *None*

VI. Scheduled Items:

1. Mayor:

Mayor Ibershof first announced that Dianne Nelson, Finance Director, has accepted a position with City of Enumclaw. Her last day will be Friday, November 21st. She will be greatly missed. Mayor Ibershof then said that he attended the Suburban Cities Association (SCA) Public Issues Committee meeting recently where they chose members to recommend for the Suburban Cities sub-committees. Councilmember Cattin will be on the Emergency Management Advisory Committee and the Regional Law, Safety and Justice Committee. Councilmember Walker will be on the King Conservation District Advisory Council. The Mayor will be on the Puget Sound Regional Council Executive Board. Mayor Ibershof announced that SCA's Annual Meeting will be on November 19th. He encouraged Council to attend. The City has been dealing with flooding issues recently but the waters are receding. Lastly, he said that he met with the Economic Development Committee and community leaders to discuss Duvall Days. He was impressed by their enthusiasm and commitment to the festival.

2. Council: no reports

VII. Public Hearing: 1st Public Hearing on the 2009 Budget

7:11 PM: The Public Hearing was opened

Dianne Nelson, Finance Director, explained that this hearing is to satisfy the State requirements for the budget process.

Kass Holdeman, PO Box 1618, Duvall, representing the Duvall Cultural Commission requested Council to include \$4500.00 in the 2009 budget for DCC programs. She reminded Council that DCC has brought a sense of community to Duvall through their programs. They are planning to work for grants to help them next year but \$4500 will take them a long way towards getting those grants and retaining some of their programs.

7:14 PM: The Public Hearing was closed.

VIII. New Business:

1. (AB08-57) Re-appointment and confirmation of Hilarie Cash to the Duvall Planning Commission Position #3, a 4-year term expiring 12/31/12. *It was moved and seconded (Kuntz-Laughlin) to Confirm the Re-appointment of Hilarie Cash to the Duvall Planning Commission Position #3, a 4-year term expiring 12/31/12. The motion carried. (7 ayes).*

2. (AB08-58) Appointment and confirmation of Tracy Paddock-Beam to the Duvall Cultural Commission Position #7, an open position expiring 12/31/09. *It was moved and seconded (Kuntz-Walker) to Confirm the Appointment of Tracy Paddock-Beam to the Duvall Cultural Commission Position #7, an open position expiring 12/31/09. The motion carried. (7 ayes).*

3. (AB08-59) Ordinance #1074 fixing the amount of the Annual Ad Valorem Property Tax Levy for the Fiscal Year 2009. *It was moved and seconded (Edwards-Cattin) to Approve Ordinance #1074 fixing the amount of the Annual Ad Valorem Property Tax Levy for the Fiscal Year 2009. The motion carried. (7 ayes).*

4. (AB08-60) Resolution 08-10 declaring certain city equipment surplus. *It was moved and seconded (Laughlin-Brudnicki) to Approve Resolution 08-10 declaring certain city equipment surplus. The motion carried. (7 ayes).*

IX. Scheduled Items:

1. Staff Reports:

a. Administration & Planning: Cari Hornbein, Planning Director/City Hall Administrator, gave a summary of the projects the Planning Department is working on. The Planning Department is working on the final text and impact fee numbers for the Park Plan. The next Public Hearing for the Planning Commission is on December 4th and for Council on December 11th. If Planning Commission approves the Plan at their December 4th meeting then she will bring it forward for Council approval on December 12th. If they do not approve it, it will go to Council the first meeting in January. Cari reported that the Trick or Treat Event was a huge success with over 800 kids coming through town. She said that she met with the Economic Development Committee to discuss Duvall Days and how to fill Doreen's leadership role for that event. She hopes to plan another meeting for next week. Cari announced that they applied and received a \$15,000 grant from King Conservation District for the characterization inventory that is required as part of the Shoreline update. They will use the money to have Adolfson look at the characteristics in the south end of McCormick Park. She said that the Puget Sound Partnership (PSP) has been working hard on the strategy for cleaning up the Puget Sound. The draft strategy is out for comments which are due by November 20th. Councilmember Walker, Lara Thomas, Senior Planner and Cari have reviewed the document and will send their comments to the Watershed Forum who will gather comments from all Valley cities and present them to PSP. A recommendation has to go to the governor by the end of the year. There will be impacts at the local level although those impacts are not known yet.

b. Public Works: Steve Leniszewski, City Engineer, gave a Main Street update. Everything seems to be moving along smoothly and on schedule. He reported that the 2nd Avenue Water Main project is out to bid right now. There are currently 37 registered bidders which is a very big number for a project this size. The River Ridge plat has asphalt, curb and gutters. He is anticipating that they will plat 11 lots by the end of the year. Steve also reported that two permits have come in for Kaelin's Gate and four for Fox Hollow, who should get 10 total permits by the end of the year. Lastly, Steve said that a draft of the Dougherty House Use RFP is ready and he will get copies to Council tomorrow.

c. Finance: Dianne Nelson, Finance Director, handed out and reviewed monthly revenue report. She said that the Finance Committee has reviewed the 2009 budget and has made four recommended changes. The suggestions are to add \$10,000 for the Senior Center

meal plan, add \$4500 for the Duvall Cultural Commission, take out \$875 for a reprint of the Snoqualmie Valley Trail Maps and take out \$3,000 for GIS training. Council discussed these recommendations and gave direction to Dianne for the budget.

d. Fire: Chief John Lambert reported that the Fire Department, Police Department and Public Works Department are working hard to finalize an inspection program. He hopes to bring a final draft to Council by the end of the year. He also assured Council that the Fire Department does have a boat they can use during the flood if needed.

e. Police: Glenn Merryman, Carnation-Duvall Police Chief, reported on the current flooding situation. He then presented Corporal Jeff Norris with a plaque of appreciation for his years of service. This is Corporal Norris' last night as a Carnation-Duvall Police Officer. He is joining Lynnwood's Police Department.

X. Executive Session: Labor Negotiations – 5 Minutes

8:35 p.m. The Council Chambers were cleared for a 5-minute Executive Session on Labor Negotiations.

8:40 p.m. The Executive Session was extended for 5 minutes.

8:45 p.m. The Council meeting was called back to order.

XI. Adjournment:

It was moved and seconded (Edwards-Gill) to adjourn the meeting. The meeting adjourned at 8:49 p.m.

Signed _____
Mayor Will Ibershof

Attest _____
Jodi Lee Wycoff, Deputy City Clerk